

**Brentwood Diocese
Priest's Reference Form
Admissions for September 2015 Intake**



THIS PART IS TO BE KEPT BY THE PRIEST: NOT TO BE SENT TO THE SCHOOL

PART A. YOUR SELF-ASSESSMENT: CONFIDENTIAL TO THE PRIEST

This part of the form requires you to consider your responsibilities. It will be used by the priest when he completes Part B. Part B of the form will be returned to the school by the Priest. You may need to ask for more than one copy if you are making application to more than one Catholic school. **Part A is confidential to you and the priest and will not be supplied to the school.**

<p>Name of Father¹ Parish of Residence: Are you a Catholic?² Yes/No Which church do you normally attend?</p> <p>How often do you normally attend Mass? Weekly / Fortnightly / monthly / other:</p> <p>For how long has this practice been? _____ years</p>	<p>Name of Mother¹ Parish of Residence: Are you a Catholic?² Yes/No Which church do you normally attend?</p> <p>How often do you normally attend Mass? Weekly / Fortnightly / monthly / other:</p> <p>For how long has this practice been? _____ years</p>
<p>If you do not attend Mass regularly, you may wish to give reasons below. Please also give any other details which may be relevant or useful.</p> 	

Contact details

Address³: _____

Postcode _____

Telephone _____

1. 'Mother' or 'Father' includes all persons who legally have **parental responsibility** for the child. If more than two, please give details on a separate sheet. If not mother or father, please state clearly the relationship with the child.
2. To be a Catholic, you must have a Baptism or Reception Certificate from a Catholic Church.
3. If the child lives at more than one address, please give both and give full details in the space above.

THIS PART IS TO BE KEPT BY THE PRIEST: NOT TO BE SENT TO THE SCHOOL

Information about the Child

Name: _____

Date of Birth: _____

Please indicate, for your child, the date and place of reception of the Sacraments of:

Baptism: (Please show the child's Baptismal or Reception certificate to the Priest)

First Holy Communion:

If you or your child participate or contribute to parish activities, you may wish to indicate below.

Why do you wish your child to attend a Catholic school?

I understand and accept that the information given on this sheet remains confidential and will not be shared with the school, or used in any way except for purposes connected with my/our pastoral care within the Catholic Church.

Signature of Mother _____

Date _____

Signature of Father _____

Date _____

PART B: PRIEST'S REFERENCE

TO BE RETURNED TO _____ SCHOOL (please insert name of school)

Please give this form to your priest to support your application for a place at a Catholic school. Part B will be completed by the priest and returned **by him** directly to the school. He may retain Part A for reference or return it to you but **it will not be supplied to the school.**

Parent to complete

Name of Child _____
Name of Parent(s) _____
Address: (the normal family home*) _____ _____ _____
Postcode _____
Telephone _____
<small><i>*This is where the child normally lives. The address of another relative or a temporary address is not acceptable. Any attempt to mislead the school may result in the withdrawal of an offer of a place, particularly where proximity to the school forms part of the governing body's policy for admissions. If the child lives at more than one address, please give the address which is relevant in accordance with the admissions criteria of the school.</i></small>

Priest to complete

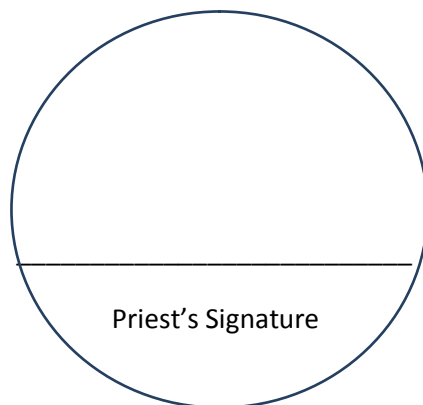
(Please circle)

- | | | |
|--|------------|-----------|
| 1. The parents are known to me | Yes | No |
| 2. The child is known to me | Yes | No |
| 3. Having read the Guidance to Priests, I consider the child to be a member of a practising Catholic family | Yes | No |

NAME OF PRIEST: _____

POSITION : _____

DATE: _____



The Parish
Crimp Seal
must be
used over
the signature
to
authenticate

Thank you for taking the time to complete this form. We are grateful for your prompt attention. Please could you ensure the form is returned to the admission officer at the school named above by the published deadline date.